

**State of West Virginia**  
**Consolidated Public Retirement Board**  
 4101 MacCorkle Avenue, SE, Charleston, West Virginia 25304-1636  
 Telephone: 304-558-3570 or 800-654-4406 Fax: 304-558-1394 or 304-558-5455  
 CPRB@wvretirement.com www.wvretirement.com

**Resolution to Become a Participating Employer of the**  
**West Virginia Municipal Police Officers and Firefighters Retirement System**  
**For**  
**MUNICIPAL PAID PROFESSIONAL FIREFIGHTERS**

The following Resolution was duly made and lawfully passed by the majority vote of the governing city council of (municipality) \_\_\_\_\_, West Virginia on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

BE IT RESOLVED that (municipality) \_\_\_\_\_, West Virginia does hereby elect to join the Municipal Police Officers and Firefighters Retirement System pursuant to Chapter 8, Article 22A, Section 28 of the West Virginia Code, and thereby will include all its municipal paid professional firefighters who are eligible for membership in the Municipal Police Officers and Firefighters Retirement System. This municipality hereby agrees to pay its employer contributions, and withhold applicable employee contributions monthly and remit same to the Municipal Police Officers and Firefighters Retirement System no later than fifteen (15) days following the end of each calendar month. This municipality understands that if contributions are delinquent, the employer will be required to pay the actuarial rate of interest lost, which is currently 7.5%, on the total employee and employer contributions per day with a minimum charge of fifty dollars. This municipality further understands that once it becomes a participating employer of the Municipal Police Officers and Firefighters Retirement System, the municipality may not withdraw from participation of the retirement system without express statutory authority.

This Resolution shall become effective on the first day of the month following receipt of this Resolution with all other required documentation, and following acceptance of this Resolution by the Consolidated Public Retirement Board.

It is the duty of the Mayor of each municipality electing to become a participating public employer in the Municipal Police Officers and Firefighters Retirement System to certify this Resolution to the West Virginia Consolidated Public Retirement Board within **ten (10) days** following the vote of its city council.

I, \_\_\_\_\_, Mayor of (municipality) \_\_\_\_\_, West Virginia do hereby certify that this Resolution and accompanying documentation are true and correct. Further, I acknowledge that I am aware of the provisions of Enrolled Senate Bill 4007 enacted during the Fourth Special Session of the 2009 West Virginia Legislature.

\_\_\_\_\_  
Signature of Mayor

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Municipality Address

**\*All municipalities MUST send a copy of the minutes from the Board meeting that reflects the majority vote.**  
**\*\*Separate resolutions are required for municipal police officers and municipal paid professional firefighters.**