



2015 State Auditor's Seminar for Municipal Officials and Assistants

AGENDA

- 8:00 - 9:00 AM **Registration**
- 9:00 AM **Welcome**
 Ora L. Ash, West Virginia State Auditor's Office
- 9:05 AM **Local Government Purchasing Card Update and Q&A**
 Jack Berry, West Virginia State Auditor's Office
- 9:20 AM **Internal Controls and Fraud Prevention**
 Shellie Humphrey, West Virginia State Auditor's Office
- 10:05 AM Break
- 10:15 AM **How the Ethics Laws Affects You**
 Ora L. Ash, West Virginia State Auditor's Office
- 11:00 AM **Open Meetings and Setting Agendas**
 Howard E. Seufer, Jr., Partner, Bowles Rice,
 Attorneys at Law
- 12:15 PM **Lunch (provided)**
- 1:00 PM **Taxable Fringe Benefits and Employee vs. Contract Labor**
 Shellie Humphrey, West Virginia State Auditor's Office
- 2:00 PM Break
- 2:10 PM **Roberts Rules of Order**
 John Sorrenti, West Virginia State Auditor's Office
- 3:10 PM **What Does an Audit Tell You and How Do You Get One?**
 Shellie Humphrey, West Virginia State Auditor's Office
- 3:40 PM **Good to Know Information About Your Board's/Authority's
Obligations and Responsibilities**
- 4:00 PM **Adjournment**