



WEST VIRGINIA MUNICIPAL LEAGUE
MUNICIPAL COURT CLERK TRAINING
NOVEMBER 5, 2015
AGENDA

- 8:00 A.M. TO 8:45 A.M. **REGISTRATION WITH “WHAT NOT TO WEAR TO COURT”**
8:45 A.M. **OPENING REMARKS AND INTRODUCTIONS WVML**
LISA DOOLEY
- 9:00 A.M. **DR. MEFFERT, RIVER CITY CHIROPRACTOR**
“HELP ME MAKE IT THROUGH THE DAY”
- 9:45 A.M. **SUZANN SINGLETON –INTRODUCTION TO JUMP DRIVE**
10:00 A.M. **DEPARTMENT OF MOTOR VEHICLES**
- A. **CITATIONS - MICHAEL CHAMBERLIN, SUPERVISOR**
JILL CLARK, LEAD CSR
- B. **INSURANCE - DEBBIE FIELD, MANAGER**
- C. **DUI / DEFERRAL - DEBORAH FERGUSON**
- 10:45 A.M. **MID MORNING BREAK**
- 11:00 A.M. **HIGHWAY SAFETY – TRISH ANDERSON, BOB TIPTON,**
BARBERA LOBERT, CHARLIE KESSEL, WILLIAM KING,
AUSTIN MACRI
- 11:30 A.M. **Q & A WITH STATE AGENCIES**
- 12:00 P.M. **LUNCH - THERE ARE SOME CHANGES**
WE ARE ASKING EVERYONE TO STAY SEATED TILL THEIR
GROUP IS CALLED.
- 1:00 P.M. **WV STATE AUDITOR’S OFFICE - DAWNA CORK,**
MUNICIPAL FIELD INSPECTOR, CHIEF INSPECTOR
DIVISION
- 2:00 P.M. **TREASURER’S OFFICE**
- 2:30 P.M. **AFTERNOON BREAK**
- 2:45 P.M. **WEST VIRGINIA STATE POLICE CIB- SGT PETTRY**
- 3:30 P.M. **LEARNING THE POWER OF NETWORKING - “YOU ARE**
NOT ALONE” HOSTED BY TERRI ALLEN / ROBIN SMITH
AND SUZANN SINGLETON – DOOR PRIZES

THERE WILL BE CLERK TIPS AT THE TOP OF THE HOUR! ☺
A PRIZE WILL BE AWARDED EVERY HOUR! ☺