



# 2017 State Auditor's Training Seminar for Municipal Officials and Assistants

State Auditor J.B. McCuskey, through his Local Government Services Division, is pleased to extend this invitation to the Annual Training Seminars for Municipal Officials and Assistants during the months of September and October at various locations throughout West Virginia.

| City              | Seminar Date                   | Location  | Registration Deadline |
|-------------------|--------------------------------|---|-----------------------|
| Wheeling, WV      | Wednesday, <b>September 27</b> | Hampton Inn & Suites<br>35 Bob Wise Dr., Triadelphia      | Sept. 20              |
| So Charleston, WV | Wednesday, <b>October 4</b>    | Holiday Inn & Suites<br>400 Second Ave., South Charleston | Sept. 27              |
| Beckley, WV       | Wednesday, <b>October 11</b>   | Holiday Inn & Suites<br>114 Dry Hill Rd., Beckley         | October 4             |
| Martinsburg, WV   | Wednesday, <b>October 18</b>   | Holiday Inn & Suites<br>301 Foxcroft Ave., Martinsburg    | October 11            |
| Bridgeport, WV    | Wednesday, <b>October 25</b>   | Best Western Plus<br>100 Lodgeville Rd., Bridgeport       | October 18            |

**The registration fee has been waived, however, pre-registration is required.**

*Although the fee has been waived, we must receive your registration **before** the deadline in order to have available space as well as food and beverages. Lunch will be provided.*

**If we do not receive an adequate response for a particular location we may have to cancel the seminar for that location.**

Return this registration form no later than the deadline for the specific seminar. Please feel free to **make copies of this form for additional attendees**. For questions concerning these seminars contact: Ora Ash, (304) 627-2415, ext. 5114 Email: [ora.ash@wvsao.gov](mailto:ora.ash@wvsao.gov)

## Municipal Officials and Assistants Seminar

**FREE TO ATTEND, BUT YOU MUST REGISTER**

**ONE NAME PER FORM PLEASE**

(Circle One)

Name: \_\_\_\_\_ City or Town : \_\_\_\_\_

Address: \_\_\_\_\_ Email: \_\_\_\_\_

Telephone: \_\_\_\_\_ Position/Title: \_\_\_\_\_

Mail to: **Karen Drain, Admin. Support**  
**Municipal Training Seminar**  
153 W. Main St., Suite C  
Clarksburg, West Virginia 26301

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|-------------------------------------|------------------------------------|
| ___ <b>Wheeling, September 27</b>   | ___ <b>Martinsburg, October 18</b> |
| ___ <b>So Charleston, October 4</b> | ___ <b>Bridgeport, October 25</b>  |
| ___ <b>Beckley, October 11</b>      |                                    |

**OR FAX TO: 304-627-2417 or**  
**EMAIL TO: [lgs@wvsao.gov](mailto:lgs@wvsao.gov)**

**IMPORTANT: If unable to attend after registering, please call our office at 304-627-2415 to cancel.**