

**WVML Annual Municipal Court Training  
November 18-19, 2024  
Agenda**

**Monday, November 18, 2024, Court Clerk Section**



<b>8:00 a.m. -</b>	Registration Open
<b>9:00 a.m. – 9:05 a.m.</b>	Welcome <i>WV Municipal League Board President Mayor Scott James</i>
<b>9:05 a.m. – 9:10 a.m.</b>	City Center Library and Events <i>Susan Economou, WVML Executive Director</i>
<b>9:10 a.m. – 9:20 a.m.</b>	Municipal Court Clerk's Virtual Roundtable <i>Kristin Miller, WVML Research Analyst</i>
<b>9:20 a.m. – 10:00 a.m.</b>	Basics of Court Administration <i>Susan Economou, WVML Executive Director</i>
<b>10:00 a.m. – 10:15 a.m.</b>	<b>Break</b>
<b>10:15 a.m. – 10:45 a.m.</b>	Answers to Court Clerk Frequently Asked Questions <i>Wendy Ruiz, Municipal Court Clerk for the City of St. Albans</i>
<b>10:45 a.m. – 11:30 a.m.</b>	WV State Treasurer's Court Fee Remittance System – Updates and Processing <i>Katie Gibson, West Virginia State Treasurer's Office</i>
<b>11:30 a.m. – 1:00 p.m.</b>	<b>Lunch</b>
<b>1:00 p.m. – 2:00 p.m.</b>	DMV Citation Processing Updates <i>Sherry Hensley, WV Division of Motor Vehicles</i>
<b>2:00 p.m. – 2:15 p.m.</b>	<b>Break</b>
<b>2:15 p.m. – 3:00 p.m.</b>	Report Beam Update and Q&A
<b>3:00 p.m. – 4:00 p.m.</b>	Roundtable Questions and Answers